Letterhead *(if available/appropriate)*

(Date of your letter)

U.S. Army Environmental Command
ATTN: SPEA Public Comments
2450 Connell Road (Building 2264)
Joint Base San Antonio-Fort Sam Houston, TX 78234-7664
(If you want to submit your comment by email, use this address: usarmy.jbsa.aec.nepa@mail.mil)

RE: Supplemental Programmatic Environmental Assessment (SPEA) for Army 2020 Force Structure Realignment

(Use a Salutation of your choice) Sample: "To Whom it May Concern:"

Introductory Comments: Sample: "I am submitting this public comment in response to the Supplemental Programmatic Environmental Assessment (SPEA) for Army 2020 Force Structure Realignment's Proposed Action, which, under the worst-case scenario, could mean eliminating up to 16,000 military and civilian jobs at Joint Base Lewis-McChord (JBLM), Washington."

Additional Introductory Comments: Sample: "My business *(or community, organization, etc.)*– employs *(or serves, supports, etc.)* XX personnel in the XXXX sector in Pierce *(and/or Thurston)* County, which is part of JBLM's ROI (Region of Influence)."

Add specific comments here related to your expertise or situation. (i.e. The populations you work with and for, who you serve, how this would impact your business, organization, services, etc., and what concerns you have about eliminating jobs at JBLM).

If necessary, select from list of talking points to include. Don't use all the talking points or only talking points. If you have difficulty determining what to write in the letter, contact Congressman Heck's office for help.

Conclusion: *Express appreciation for the opportunity to participate and hope/expectation that decisions/information about your letter will lead to a positive outcome for JBLM and our region.*

(Valediction of your choice) Sample: "Sincerely,"

Signature

Name
Title
Address *(list here if not within letterhead)*

CC: The Honorable Jay Inslee, Governor, State of Washington
The Honorable Patty Murray, U.S. Senator, State of Washington
The Honorable Maria Cantwell, U.S. Senator, State of Washington
The Honorable Denny Heck, 10th Congressional District, State of Washington
The Honorable (First & Last Name), U.S. Representative *(of your Member of Congress if not in the 10th District)*, District #, State of Washington
John J. Caulfield, Chair, South Sound Military & Communities Partnership Steering Committee

CC Addresses: Include all these four that represent JBLM:

The Honorable Jay Inslee, Governor, State of Washington
c/o Kristiné Reeves, Director, Military and Defense Sector
Department of Commerce
2001 Sixth Ave Ste 2600
Seattle, WA 98121
kristine.reeves@commerce.wa.gov

The Honorable Patty Murray, U.S. Senator, State of Washington
c/o Kierra Phifer, South Sound Regional Director
950 Pacific Ave Ste 650
Tacoma, WA 98402-4450
kierra_phifer@murray.senate.gov

The Honorable Maria Cantwell, U.S. Senator, State of Washington
c/o Tom Bauer, Outreach Representative
950 Pacific Ave Ste 615
Tacoma, WA 98402-4431
tommy_bauer@cantwell.senate.gov

The Honorable Denny Heck, U.S. Representative, District 10
c/o Roel Van Der Lugt, Military Affairs Director
6000 Main St Ste 3B
Lakewood, WA 98499-5027
roel.vanderlugt@mail.house.gov

Also include the Representative for your district from the list below (if not in the 10th):

The Honorable Suzan DelBene, U.S. Representative, District 1
c/o Julien C. Loh, District Director
22121 17th Ave. SE Ste 220
Bothell, WA 98021
Julien.Loh@mail.house.gov

The Honorable Rick Larsen, U.S Representative, District 2
c/o Jill McKinnie, District Director
2930 Wetmore Ave. Ste 9F
Everett, WA 98201
Jill.McKinnie@mail.house.gov

The Honorable Jaime Herrera-Beutler, U.S. Representative, District 3
c/o Ryan Hart, District Director
750 Anderson St. Ste B
Vancouver, WA 98661
Ryan.L.Hart@mail.house.gov

The Honorable Doc Hastings, U.S. Representative, District 4
c/o Barb Lisk, District Director
2715 St. Andrews Loop, Suite D
Pasco, WA 99301
Barb.lisk@mail.house.gov

The Honorable Cathy McMorris Rogers
c/o Louise Fendrich, Deputy District Director
10 North Post, Suite 625
Spokane, WA 99201
louise.fendrich@mail.house.gov

The Honorable Derek Kilmer, U.S. Representative, District 6
c/o Joe Dacca, District Director
950 Pacific Ave Ste 1230
Tacoma, WA 98402
joe.dacca@mail.house.gov

The Honorable Jim McDermott, U.S. Representative, District 7
c/o Olivia Robinson, District Director
1809 7th St. Ste 1212
Seattle, WA 98101-1399
Olivia.Robinson@mail.house.gov

The Honorable Dave Reichert, U.S. Representative, District 8
c/o Thomas Young, Deputy District Director
22605 SE 56th St Ste 130
Issaquah, WA 98029-5297
tom.young@mail.house.gov

The Honorable Adam Smith, U.S. Representative, District 9
c/o Patrick Chiarelli, Community Liaison
101 Evergreen Building
15 S Grady Way
Renton, WA 98057
Patrick.Chiarelli@mail.house.gov

And finally, include the Chair of our regional military-community partnership, below:

John J. Caulfield, Chair, South Sound Military & Communities Partnership Steering Committee
c/o Mary Huff
Interim Program Manager
South Sound Military & Communities Partnership
6000 Main St SW
Lakewood, WA 98499-5027
mhuff@cityoflakewood.us